

WEBINAR

California Coffee Talk: Key Strategies for Effective Employee Discipline



SPEAKERS

Leslie E. Wallis (Los Angeles)
Carla S. Espinoza (Los Angeles)
Anna K. Potter, *Moderator*



DATE

Tuesday, March 25, 2025



TIME

8:30 a.m. – 9:30 a.m. Pacific
9:30 a.m. – 10:30 a.m. Mountain
10:30 a.m. – 11:30 a.m. Central
11:30 a.m. – 12:30 p.m. Eastern



COST

\$99.00
Complimentary for
Ogletree Deakins clients

Disciplining and discharging employees can be challenging. Implementing proactive performance management procedures can ease the process. A clear system helps managers and employees understand their roles, with the goal of improving performance and ensuring fair and legal decisions. This month's webinar will cover several key topics, including: the importance of timely discipline; the purpose and objectives of employee discipline; setting clear expectations; the role of job descriptions and performance reviews; documenting disciplinary issues and separations; risks associated with not having a clear process; and tips for defending discipline and separation decisions.

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Instructions for participation will be circulated before the webinar. If you have questions about the availability of CLE credits, please email cle@ogletree.com. To request an accommodation for a disability, please email accessibility@ogletree.com as soon as possible.